

## Fax Request for an Exchange Unit

To: \_\_\_\_\_

Please send an exchange unit to:

Company name: \_\_\_\_\_

POC: \_\_\_\_\_

Phone number: \_\_\_\_\_

Company address: \_\_\_\_\_

Order Number: \_\_\_\_\_

Unit type: \_\_\_\_\_

Serial number of the defect unit: \_\_\_\_\_

**IMPORTANT: We cannot send an exchange unit without knowing the serial number of the defect unit!**

- Please mark required method of dispatch:
- Express: next day delivery (costs will be charged to you)
  - Special: delivery during weekends or public holidays (costs will be charged to you)
  - Courier / Taxi (costs will be charged to you)
  - Standard

This exchange unit will be invoiced. Terms of payment in this case are net payment of 60 days. After sending back this exchange unit it will be credited. The amount to be credited is subject to the condition of the unit.

**The above mentioned company will cover the repair costs if the unit is out of warranty.**

**Please send this Fax Request to following number: +49.8141.5350 – 190**

\_\_\_\_\_  
Date, signature und company stamp

\_\_\_\_\_  
Department